



**GRAYSON COUNTY BOARD OF SUPERVISORS
BUDGET WORK SESSION AND CLOSE OUT MEETING
GRAYSON COUNTY COURTHOUSE
GRAYSON COUNTY, VA**

MONDAY, JUNE 26TH, 2023 – 3:00 P.M.

CALL TO ORDER

The Honorable Michael S. Hash, Chair

3:00pm

OPENING BUSINESS

- Invocation
- Pledge of Allegiance
- Decorum
- Approval of Agenda and Consent Agenda – *(items listed under this heading may be approved in one motion without discussion as presented or amended)*
 1. [Bills – June 2023](#)
 2. Unanticipated Revenue

NEW BUSINESS

- [Resolution – Dixie Road – Amend Notice of Intent to Abandon](#)
- [Resolution – Amendment to the Local Holiday Schedule](#)
- [End-of-Year FY-23 Budget Amendments & Transfers](#)
- [Approve Budget for FY-23/24 by Resolution](#)
- [Proclamation](#)

ADJOURN

- MEETING DECORUM -

All official meetings conducted within these chambers are to be observed by the following decorum:

Behavior during all official meetings shall be consistent with the behavior exercised in any court or legislative room found within the Commonwealth of Virginia; and,

- There shall be no outbursts, booing, heckling or other forms of disrespectful behavior by any individuals present within these chambers; and,
- Persons wishing to speak shall do so respectfully and in accordance with the applicable Rules of Procedures and/or at the specific direction of the presiding official; and,
- Out of respect for the official business being conducted, for those conducting the official business and for those present for same purpose, there shall be no private conversations taking place in the audience or other forms of distractive behavior or nuisance; and,
- Please turn off cell phones and other such devices before entering these chambers.

Range of Checking Accts: 100GENERAL to 100GENERAL Range of Check Dates: 06/10/23 to 06/30/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
100GENERAL					
212746	06/15/23	ANTH0010 Anthem - Health	321.00		1772
212747	06/15/23	ANTH0015 Anthem - Dental	57.74		1772
212748	06/15/23	WYTHE025 wythe Gen Dist Court	242.96		1772
212749	06/15/23	AFLAC005 Aflac	88.06		1773
212750	06/15/23	ANTH0010 Anthem - Health	5,900.39		1773
212751	06/15/23	ANTH0010 Anthem - Health	1,276.27		1773
212752	06/15/23	ANTH0015 Anthem - Dental	628.81		1773
212753	06/15/23	BOST005 Boston Mutual Life Ins Co	10.14		1773
212754	06/15/23	DSSFL005 DSS FLOWER FUND	61.80		1773
212755	06/15/23	GRAY0105 Grayson Co Treasurer's Office	171.50		1773
212756	06/15/23	MINNE005 Minnesota Life	121.88		1773
212757	06/15/23	NTALI005 NTA LIFE	67.63		1773
212758	06/15/23	SKYLI005 DSS Christmas Club	1,530.00		1773
212759	06/15/23	UNIT0010 United way SOUTHWEST, VA.	3.75		1773
212760	06/15/23	VAAS0015 VACORP	157.94		1773
212761	06/15/23	VACU0005 VA CREDIT UNION, INC	266.30		1773
212762	06/15/23	WASHI010 WASHINGTON NATIONAL	29.39		1773
212763	06/15/23		0.00	06/15/23 VOID	0 (Reason: misprint)
212764	06/15/23		0.00	06/15/23 VOID	0 (Reason: Misprint)
212765	06/15/23		0.00	06/15/23 VOID	0 (Reason: Misprint)
212766	06/15/23		0.00	06/15/23 VOID	0 (Reason: Misprint)
212767	06/15/23		0.00	06/15/23 VOID	0 (Reason: misprint)
212768	06/16/23	SUNT0010 Truist	7,809.23		1775
212769	06/30/23	AFLAC005 Aflac	88.06		1776
212770	06/30/23	ANTH0010 Anthem - Health	5,900.39		1776
212771	06/30/23	ANTH0010 Anthem - Health	1,276.27		1776
212772	06/30/23	ANTH0015 Anthem - Dental	628.81		1776
212773	06/30/23	BOST005 Boston Mutual Life Ins Co	10.14		1776
212774	06/30/23	DSSFL005 DSS FLOWER FUND	61.80		1776
212775	06/30/23	GRAY0105 Grayson Co Treasurer's Office	61.50		1776
212776	06/30/23	GRAY0105 Grayson Co Treasurer's Office	110.00		1776
212777	06/30/23	MINNE005 Minnesota Life	121.88		1776
212778	06/30/23	NTALI005 NTA LIFE	67.63		1776
212779	06/30/23	SKYLI005 DSS Christmas Club	1,530.00		1776
212780	06/30/23	UNIT0010 United way SOUTHWEST, VA.	3.75		1776
212781	06/30/23	VAAS0015 VACORP	157.94		1776
212782	06/30/23	VACU0005 VA CREDIT UNION, INC	266.30		1776
212783	06/30/23	WASHI010 WASHINGTON NATIONAL	29.39		1776
212784	06/30/23	ADAMS005 Adams Building Supply	31.76		1777
212785	06/30/23	ALPHA005 Alpha Card	31.20		1777
212786	06/30/23	AMAZO005 Amazon Capital Services, Inc.	0.00	06/30/23 VOID	0
212787	06/30/23	AMAZO005 Amazon Capital Services, Inc.	1,218.47		1777
212788	06/30/23	AMERI005 American Boiler Inspection Ser	200.00		1777
212789	06/30/23	APPAL005 Appalachian Power	63.52		1777
212790	06/30/23	ARCET005 ARC 3 GASES	63.15		1777
212791	06/30/23	BKTUN005 Bkt Uniforms	177.98		1777
212792	06/30/23	BOYLE015 Boyles Machine	2,115.26		1777
212793	06/30/23	BRIGH005 brightspeed	633.11		1777
212794	06/30/23	BURSA005 Bursar's Office	17,943.08		1777

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
100	GENERAL			
		Continued		
212795	06/30/23	CARQ0010 Carquest Auto Parts	439.13	1777
212796	06/30/23	CARQU005 Carquest Of Alleghany	246.49	1777
212797	06/30/23	CINTA005 Cintas Corp, #532	2,275.25	1777
212798	06/30/23	COMCA015 COMCAST BUSINESS	400.00	1777
212799	06/30/23	COREM005 CORE & MAIN	4,611.52	1777
212800	06/30/23	DISTR005 District Iii Governmental Coop	1,386.75	1777
212801	06/30/23	EZEE0005 EZEE Out Bail Bonds	1,000.00	1777
212802	06/30/23	FERGU010 FERGUSON ENTERPRISES INC.	1,664.10	1777
212803	06/30/23	FIELD005 Fielder Electric Motor Repair	163.59	1777
212804	06/30/23	FITZG005 Fitzgerald Peterbilt II, LLC	918.24	1777
212805	06/30/23	FLEET005 Fleetpride	1,034.14	1777
212806	06/30/23	FLOWE005 FLOWERS AUTO PARTS	12.32	1777
212807	06/30/23	FOODC005 Food City, Store #866	1,007.36	1777
212808	06/30/23	GAZET005 Gazette Press, Inc	250.00	1777
212809	06/30/23	GOODY005 GOODYEAR COMMERCIAL TIRE	870.98	1777
212810	06/30/23	GRAY0055 Grayson Co School Board	4,106.58	1777
212811	06/30/23	HDSUP010 HD Supply, Inc	160.53	1777
212812	06/30/23	HIGHC005 High Country Springs, Llc	52.00	1777
212813	06/30/23	INDE0015 Independence Tire Co	40.00	1777
212814	06/30/23	JONES025 JONES EXCAVATIONS LLC	250.00	1777
212815	06/30/23	LOWES005 Lowe'S Home Centers	4,293.64	1777
212816	06/30/23	LOWES005 Lowe'S Home Centers	2,274.50	1777
212817	06/30/23	MIDAT005 Mid-Atlantic Waste Systems	134.76	1777
212818	06/30/23	MORIN005 Morin Distribution Inc.	3,184.49	1777
212819	06/30/23	MUNIC005 MUNICIPAL EQUIPMENT SALES, INC	1,071.89	1777
212820	06/30/23	NAPAA010 Napa Auto Parts	501.40	1777
212821	06/30/23	NEWR0030 New River Valley Reg Jail	78,577.60	1777
212822	06/30/23	NTAIN005 Nta, Inc.	23.49	1777
212823	06/30/23	NWCODI005 Nwcd, Inc	417.61	1777
212824	06/30/23	OMNIL005 OMNILINK Systems	481.94	1777
212825	06/30/23	PAISE005 Paisely Paving Co., Llc	15,695.00	1777
212826	06/30/23	PAPER005 Paper Clip	520.09	1777
212827	06/30/23	PAXT0005 Gal Gazette/Bedford Bulletin	1,193.35	1777
212828	06/30/23	PIED0010 Piedmont Truck Center, Inc	10,823.85	1777
212829	06/30/23	PROF0010 Professional Networks, Inc	70.00	1777
212830	06/30/23	RECOV005 Recovery Through Fitness	400.00	1777
212831	06/30/23	ROMAR005 Romar Elevators, Inc	690.68	1777
212832	06/30/23	SOURC005 SOURCE, INC OF MISSOURI	8,424.28	1777
212833	06/30/23	SOUT0030 Southern States	80.82	1777
212834	06/30/23	SUPRE005 Supreme Court Of Va	303.14	1777
212835	06/30/23	SURRY005 Surry Chemicals, Inc	924.00	1777
212836	06/30/23	TERRY040 Terry Dunlevy	139.14	1777
212837	06/30/23	THECR005 THE CROOKED ROAD,VA HERITAGE	200.00	1777
212838	06/30/23	THOMA045 Thomas R Revels	328.94	1777
212839	06/30/23	TOWN0010 TOWN OF INDEPENDENCE	3,241.12	1777
212840	06/30/23	USCEL005 us Cellular	1,766.81	1777
212841	06/30/23	VADEP005 Va Dept Of Motor Vehicles	4,125.00	1777
212842	06/30/23	VIRG0035 Virginia Tech - Bursar'S Offic	10.00	1777
212843	06/30/23	VIRGI055 VIRGINIA UTILITY PROTECTION SE	14.70	1777
212844	06/30/23	VISIO005 Vision Government Solutions	5,218.50	1777
212845	06/30/23	WALKE005 walkers welding & Muffler Shop	24.50	1777
212846	06/30/23	XEROX005 Xerox Corporation	299.00	1777

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
100GENERAL		Continued		
212847	06/30/23	AFLAC005 Aflac	723.32	1778
212848	06/30/23	AMER0010 American Heritage Life Ins Co	73.77	1778
212849	06/30/23	ANTH0010 Anthem - Health	55,550.92	1778
212850	06/30/23	ANTH0015 Anthem - Dental	3,777.29	1778
212851	06/30/23	BOSTO005 Boston Mutual Life Ins Co	766.59	1778
212852	06/30/23	GRAY0105 Grayson Co Treasurer's Office	2,083.46	1778
212853	06/30/23	ING00005 Ing	200.00	1778
212854	06/30/23	MINNE005 Minnesota Life	916.09	1778
212855	06/30/23	UNIT0010 United way SOUTHWEST, VA.	36.00	1778
212856	06/30/23	VAAS0015 VACORP	670.09	1778
212857	06/30/23	WYTHE025 wythe Gen Dist Court	233.64	1778
212858	06/30/23	AMAZO005 Amazon Capital Services, Inc.	81.06	1779
212859	06/30/23	BRIGH005 brightspeed	960.20	1779
212860	06/30/23	GBOIL005 G&B OIL COMP, INC.	3,455.24	1779
212861	06/30/23	NATIO020 National Pools Of Roanoke, Inc	12,000.00	1779
212862	06/30/23	NEXTG005 NextGen MRO Solutions LLC	655.02	1779
212863	06/30/23	PAPER005 Paper Clip	18.00	1779
212864	06/30/23	PENNC005 PennCare	176.00	1779
212865	06/30/23	SANDS005 Sands Anderson Pc	6,173.00	1779
212866	06/30/23	TACS Taxing Authority Consulting	2,779.07	1779
212867	06/30/23	TOWN0020 Town Of Troutdale - Water	700.00	1779
212868	06/30/23	USPOS005 Us Postal Service	66.00	1779

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	117	6	309,974.16	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	117	6	309,974.16	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	117	6	309,974.16	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	117	6	309,974.16	0.00

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

NOTICE OF INTENT TO ABANDON A PORTION ROUTE 756 FROM THE SECONDARY SYSTEM OF STATE HIGHWAYS - AMENDED -

WHEREAS, it appears to this Board that Secondary Route 756 from Route 763 to Route 701, distance of 0.602 miles, serves no public necessity and is no longer necessary as a part of the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, the Clerk of the Board is directed to post and publish notice of the Board's intent to abandon the aforesaid section of Route 756, pursuant to §33.2-909 of the Code of Virginia, as amended.

BE IT FURTHER RESOLVED, a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

Adopted by the Grayson County Board of Supervisors on the 26th day of June 2023.

This measure was adopted upon the following vote of the Board:

Recorded Vote

Moved By: _____

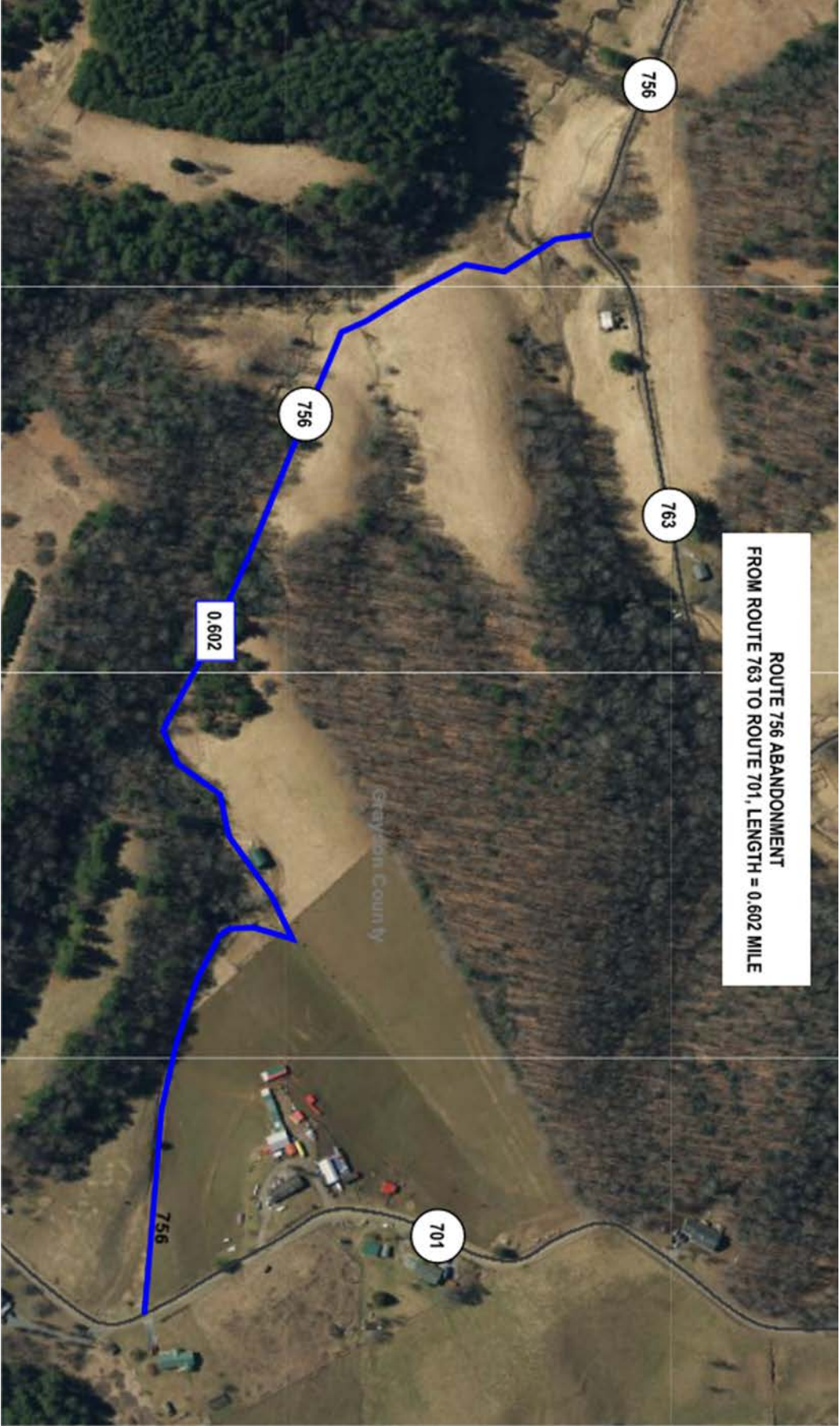
Seconded By: _____

Yeas: _____

Nays: _____

A Copy Teste:

Mitchell L. Smith, Deputy Clerk
Grayson County Board of Supervisors



Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

THE GRAYSON COUNTY BOARD OF SUPERVISORS AMENDMENT TO THE 2016 LOCAL HOLIDAY SCHEDULE

WHEREAS, the County of Grayson recognizes various federal, state and local holidays within each calendar year; and,

WHEREAS, the Grayson County Board of Supervisors has the authority to set the Local Holiday Schedule for the observance of federal, state and local holidays to be recognized and observed within the County of Grayson, Virginia; and,

WHEREAS, from time to time the Board may choose to amend the Local Holiday Schedule and grant additional time for observance of holidays; and,

WHEREAS, it is the desire of the Board to accommodate a consistent holiday schedule, when possible, with county departments and local state offices, constitutional offices, and courts services operating on behalf of the county and serving its citizens.

NOW, THEREFORE, BE IT RESOLVED, that the Grayson County Board of Supervisors does hereby amend the 2016 Local Holiday Schedule and grants additional days of observance as follows:

Monday, July 3, 2023	Full Day Closing
Tuesday, December 26, 2023	Full Day Closing
Tuesday, January 2, 2024	Full Day Closing

Adopted this 26th day of June, 2023, in the County of Grayson, Virginia.

By: _____
Michael S. Hash
Grayson County Board of Supervisors

Attest: _____
Mitchell L. Smith, Deputy Clerk
Grayson County Board of Supervisors



Stephen A Boyer
County Administrator
Grayson County, Virginia

129 Davis Street
P.O. Box 217
Independence, Virginia 24348

Phone (276) 773-2471
(276) 236-8149
Fax: (276) 773-3673

To: Stephen A. Boyer
County Administrator

From: Leesa Gayheart
Director of Finance

Date: June 26, 2023

Subject: **Unanticipated Revenue, Budget Amendments & Transfers**

On behalf of certain departments, I am requesting the attached allocation of revenues. This request is based on the receipt of revenue and the need for certain budgets to reflect that revenue as indicated.

Similarly, there are also listed requested transfers for your consideration.

Thank you for your attention.

Attachment

/lg

For June 26, 2023

Unanticipated Revenue Related Budget Adjustments

<u>Department</u>	<u>Revenue Received</u>	<u>Source of Revenue</u>	<u>Fund</u>	<u>Revenue Account to be Increased</u>	<u>Exp Account to be Increased</u>
Clerk of Court	\$ 582.98	Copy Fees	100	Refund 100-18000-03-0050	Equip. 100-21700-00-8200
Clerk of Court	\$ 11.15	Postage Fees	100	Refund 100-18000-03-0050	Postage 100-21700-00-5210
GATE Kitchen	\$ 100.00	Rental	100	Rental 100-15000-02-0020	Equipment 100-12510-00-8101
Electoral Board	\$ 415.00	Registration Refund	100	Refund 100-18000-03-0050	Training 100-13200-00-5540
Registrar's Office	\$ 494.00	Mansfield Refund	100	Refund 100-18000-03-0050	Insur 100-13100-00-5304
Sheriff's Office	\$ 200.00	FOIA Fees	100	Refund 100-18000-03-0050	Office Supp 100-31200-00-6001
Sheriff's Office	\$ 2,575.00	Insurance Claim	100	Refund 100-18000-03-0050	Veh Maint 100-31200-00-3001
Sheriff's Office	\$ 11,352.00	Insurance Claim	100	Refund 100-18000-03-0050	Veh Maint 100-31200-00-3001
Sheriff's Office	\$ 12.50	Travel Reimbursement	100	Refund 100-18000-03-0050	Travel 100-31200-00-5500
Sheriff's Office	\$ 15,500.00	Insurance Claim	100	Refund 100-18000-03-0050	Veh Maint 100-31200-00-3001
Tourism	\$ 50.00	Ag/Art Event	100	Refund 100-18000-03-0050	Event 100-81600-00-6014
EDA	\$ 5,000.00	AFID Grant (Wool Baler)	734	Grant 734-12000-02-0040	Incentives 734-40900-01-5702
TOTAL	\$ 36,292.63				

Budget Adjustments

<u>Department</u>	<u>Expenditure Acct Code</u>	<u>Amount</u>
Board of Supervisors	100-11100-01-3100	\$35,000
Audits	100-12220-04-3120	\$20,000
Sheriff	100-31200-00-8105	\$15,000
Animal Shelter	100-35100-00-5600	\$17,000
Refuse Collection	100-42300-00-6009	\$140,000
Recycling	100-42700-00-1100	\$75,000
Maintenance	100-43200-00-6000	\$5,500
Maintenance – GATE	100-43800-00-6000	\$5,800
Maintenance – Library	100-43900-00-6007	\$5,100
DSS Expenditures	100-53100-00-5700	\$150,000
Parks	100-71300-00-6015	\$15,000
Other Community Development	100-81500-00-8115	-\$440,000
EDA	100-815100-00-9500	-48,200

Transfer Requests

<u>From Department</u>	<u>Account Code</u>	<u>Amount</u>	<u>To Department</u>	<u>Account Code</u>
General Fund	100-97000-00-9300	\$ 310,000	Broadband Fund	114-318040-00-0000

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

A RESOLUTION ADOPTING THE BUDGET FOR THE COUNTY OF GRAYSON, VIRGINIA FOR THE FISCAL YEAR OF JULY 1, 2023, THROUGH JUNE 30, 2024 APPROPRIATING FUNDS FOR ALL CONTEMPLATED EXPENSES OF THE COUNTY FOR THE FISCAL YEAR AND PLACING LEVIES UPON ALL REAL ESTATE, PERSONAL PROPERTY, MACHINERY & TOOLS, MERCHANT'S CAPITAL, AND ALL OTHER LEVIES AND FEES AS PREVIOUSLY IMPOSED OR MODIFIED BY THE BOARD

WHEREAS, pursuant to Chapter 25 of Title 15.2 of the Code of Virginia, the Grayson County Board of Supervisors has prepared a budget for this county setting forth the contemplated expenditures and the aggregate amount to be appropriated for the current year; and,

WHEREAS, notice and publication and synopsis to the same were published in the newspaper of general circulation in Grayson County, Virginia, and at least one public hearing was held at least seven days prior to the approval of the budget as provided by Section 15.2-2506 of the Code of Virginia; and,

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Board, after due notice, public hearing and mature consideration of the said budget, that the attached budget be, and is hereby adopted as the budget of the County of Grayson for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024.

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ENACTED that there is hereby levied a tax of \$0.54 on each \$100.00 of assessed value of real estate and improvements situated thereon in the County and a tax of \$2.25 per \$100.00 on assessed value of tangible personal property and a fee of \$25.00 per vehicle assessed by the County and segregated pursuant to Title 15.2, Chapter 25 of the Code of Virginia, and amendments thereto including tangible personal property of public utilities located and doing business within the County and upon all other properties subject to taxation by the County and herein otherwise provided for; a tax of \$1.75 per \$100.00 of assessed value on machinery and tools; and \$6.70 per \$100.00 of assessed value on merchant's capital.

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ENACTED by the Board that all other assessments, taxes, and fees previously imposed by the County unless repealed are again levied, assessed, and imposed as set forth previously by the Board and shall remain in full force and effect until changed by the Board.

THIS RESOLUTION of the Board shall be effective July 1st, 2023.

Adopted the 26th day of June 2023, in the County of Grayson, Virginia.

By: _____
Michael S. Hash, Chairman
Grayson County Board of Supervisors

ATTEST

By: _____
Mitchell L. Smith, Deputy Clerk
Grayson County Board of Supervisors

Grayson County Virginia

**Grayson County
Board of Supervisors**



**Commonwealth of
Virginia**

**Proclamation of the
Grayson County Board of Supervisors
in Recognition and Appreciation of**

Leesa A. Gayheart

WHEREAS, the Grayson County Board of Supervisors recognizes Leesa A. Gayheart for her long and distinguished service to the fine citizens of Grayson County, Virginia; and,

WHEREAS, the Grayson County Board of Supervisors also wishes to recognize and acknowledge that Mrs. Gayheart has served Grayson County and its fine citizens since April of 2011, as the Director of Finance within the Office of the County Administration and furthermore, deeply appreciates her lasting commitment and dedication; and,

WHEREAS, during Mrs. Gayheart's long tenure in public service she has worked for numerous Board Members, Department Heads, three County Administrators to include the Honorable Jonathan D. Sweet, the Honorable William L. Shepley, and the Honorable Stephen A. Boyer; and,

WHEREAS, her expertise in Financial Management, her passion for the County, and her genuine care for people, has immensely benefited the Office of the County Administrator, the County of Grayson, and all those who have been served or have come in contact with Mrs. Gayheart for more than twelve years.

NOW, THEREFORE, BE IT PROCLAIMED, that the Grayson County Board of Supervisors recognizes and commends Mrs. Leesa A. Gayheart on her long and distinguished service to Grayson County within the Office of the County Administrator, and we extend to her the best wishes of happiness in her retirement and in all of her future endeavors.

Adopted this 26th Day June 2023, in the County of Grayson, Virginia.

By: _____

**Michael S. Hash, Chair
Grayson County Board of Supervisors**

Attest: _____

**Stephen A. Boyer, Clerk
Grayson County Board of Supervisors**