

JOB OPENING IN VOTER REGISTRATION DEPARTMENT

JOB DESCRIPTION:

Voting Equipment Custodian in the Grayson County Election Department

For the purpose of programming and preparing voting and counting equipment, maintaining, testing, calibrating and delivering it to precincts and secured storage.

Qualifications:

High school diploma or GED equivalent

Perform duties honestly and faithfully under oath per Virginia Election Laws 24.2-632

Experience with electronic and programming equipment

Virginia driver's license

Ability to lift 50 pounds

Job Duties:

Program, prepare, maintain and move voting equipment

Work with General Registrar and Electoral Board

Work is part-time and periodic, one to four times a year with election cycles

Wages:

\$15.00/hour; 50-150 hours/year

APPLICATION:

Commonwealth of Virginia Application Form 10-012 Available at

http://www.graysoncountyva.gov/wp-content/uploads/2015/10/employment_app-2013.pdf

and Voter Registration Office, Room 101

Deadline for completed application with supporting documents will be received until 5:00 p.m. August 10, 2016.