Grayson County Board of Supervisors Budget Work Session May 16, 2016

Members attending were: Brenda R. Sutherland, Kenneth R. Belton, Glen E. Rosenbaum, John S. Fant and Michael S. Hash.

IN RE: OPENING BUSINESS

Michael S. Hash made the motion to approve the agenda; duly seconded by Kenneth R. Belton. Motion carried 5-0.

IN RE: PRESENTATIONS OR REQUESTS

R. Kelly Haga, Treasurer, spoke regarding discontinuance of the Grayson County vehicular decal (memo listed below). Jonathan D. Sweet recommended staff place this on the agenda for the June Board of Supervisors meeting. John S. Fant made a motion to receive input from Sheriff Richard Vaughan and place on the June agenda as an action item; duly seconded by Glen E. Rosenbaum. Motion carried 5-0.



GRAYSON COUNTY

R. Kelly Haga Treasurer TREASURER
PO Box 127
Independence, Virginia 24348
(276) 773-2371
Galax/Fries (276) 236-8140

Karen Dickson Tamara McPherson Becky Kirk Angie Blevins Deputy Treasurers

05/11/2016

To: Grayson County Board of Supervisors

From: R. Kelly Haga, Grayson County Treasurer

This Memo is to inform you of the 2015 results for the current county decal program. As you know our decals are due to be installed on all cars, trucks, and motorcycles on the 5th of April each year. The sale of these decals begins on March 1st and continues through February of the next year for citizens that buy new cars within the year.

In 2015 our county had a total of 16,775 registered cars and trucks, and 580 motorcycles that required the purchase of decals. The total revenue of these sales should equal \$419,375 and \$8700 respectively for a total of \$428,075.

The actual sales of decals equaled 10,212 for cars and trucks, and 259 for motorcycles. The actual total amount of revenue generated was \$259,785. This leaves \$168,290 on the table uncollected without any meaningful way to "encourage" people to purchase a decal for all licensed vehicles.

Grayson County is one of the last localities, in the state to use the decal. All surrounding counties and now the City of Galax have done away with their decal programs and moved to a "vehicle fee" structure. This presents a situation where many Grayson citizens do not feel they need to buy a decal because they feel its presence isn't being enforced. Local law enforcement

officials have historically had reciprocal agreements with adjoining counties to enforce the presence of the decal on the car windshield. This enforcement becomes increasingly less likely because other area law enforcement officials are not looking for the decal at all.

To explain the "vehicle fee" used by most other localities, they simply charge a fee of \$25.00 for cars and trucks, and \$15.00 for motorcycles. This is collected as a separate line item with the VIN number and listed on the personal property tax bill. This eliminates the need to purchase a decal and put it on the windshield. It also reduces the need for the county to buy the physical decals, and eliminates the bigger cost which is the printing and mailing of the decal order forms.

The Treasurer's office now has access to the Virginia DMV computer system and is able to perform "DMV stops." Virginia State code 46.2-752 allows localities to prevent anyone who has unpaid taxes or license fees from renewing their tags for the year. The tags cannot be released until all said taxes or fees are paid in full including any fees associated with this process. This gives the county much stronger enforcement ability, namely because a "decal" is not subject to enforcement under state code 46.2-752.

Therefore, it is my recommendation that we discontinue the requirement of purchasing a county decal beginning in tax year 2016. I would suggest instating a "vehicle fee" for each licensed vehicle garaged in Grayson County. This would present and opportunity for the county to increase revenue up to the \$168,000 that is uncollected currently.

Respectfully,

R. Kelly Haga

Grayson County Treasurer

IN RE: OLD BUSINESS

- Grayson County Public Schools - Appropriate Security Grant

Kenneth R. Belton made the motion to approve the request from the school for the Security Grant (listed below); duly seconded by Michael S. Hash. Motion carried 5-0.

Grayson County Public Schools
412 East Main Street, P.O. Box 888, Independence, Verginia 24348

Telephone (276) 779.2832

Tax: (276) 773.2939

Mr. Kolly Wilmore Durson Superintendent



Dunn Huynes, Chair Troil Weatherman, Vice Chair Tim Carico Linnon Holdway Randy Shinault

March 24, 2016

Mr. Jonathan Sweet County Administrator P.O. Box 217 Independence, VA 24348

Dear Mr. Sweet:

I respectfully request that the Grayson County Board of Supervisors appropriate funds to the Grayson County School Board for April, 2016 in the amount of \$14,805.00. It is my understanding that the Board of Supervisors agreed to fund the local share of a Securit y Grant through the State of Virginia. The total amount of monies of the Security Grant was \$59,220.00 requiring a twenty-five (25) percent local match.

Thank you for your attention to this matter. Please call if you have questions.

Sincerely,

Kelly Wilmore

Division Superintendent

Kels Wilmon

cc: Grayson County School Board

Ted Phillips

"Working Jogether to Increase Student Achievement"

School Security Equipment Grant Application

Grayson County Public Schools Grant Year:

> Grant ID: SEG15-038

Submitted By: Lynda Bane 07/30/2015 Grant Status:

Approved By: 07/30/2015

DIVISION SUMMARY

Schools Included in the Application	Estimated Equipment Cost			
Fries School	\$4,630.00			
Grayson County High	\$6,480.00			
Grayson County High Career & Technical Education	\$6,480.00			
Independence Elementary	\$18,500.00			
Independence Middle	\$23,130.00			

Estimated Total Cost of All Projects: (Total of all school equipment estimated costs)	\$59,220.00
Requested Grant Amount if all projects are approved and selected: (If approved, state funds to be applied to the grant)	\$47,376.00
Requested Local Match if all projects are approved and selected: (25% of the state amount)	\$11,844.00
Grant Amount Awarded:	\$47,376.00
Required Local Match:	\$11,844.00

IN RE: NEW BUSINESS

- G.C. Public School's Additional Appropriation Bleacher Project
- G.C. Public School's FY-17 Budget Appropriation

Jonathan D. Sweet covered the staff recommendation (listed below) which included \$161,650.00 for the bleacher project plus \$161,650.00 from the Board of Supervisors. The grand total of FY-17 Budget is \$20,240,623 which does not include approximately \$1.2 million in debt service that we pay annually for the \$18.3 million note that we took out for the renovation for the Fries School and the construction of the Grayson Highlands School; thus adding those together is a total of \$21,440,000 respectively. Furthermore there is some consideration for this funding and this is where we blend the outdoor sports complex bleacher project into the mix. Staff's recommendations and conditions are:

Move to approve and categorically appropriate as presented, on a semi-annually basis, the Grayson County School Board FY-17 Budget based on an ADM of 1,560.35 in the amount of:

- \$4,197,766.00 County Funds as the Local Required Effort;
- \$11,110,896.00 Total State Funds;
- \$2,376,376.18 Total Federal Funds;
- \$686,654.00 Other Funds;
- \$1,424,656.65 Above RLE County Funding Operations;
- \$44,624.83 Above RLE County Funding Debt Service

■ \$238,000.00 School Food (Student Collection)

For a Total of \$20,078,973.00

Furthermore, the Board shall also approve and appropriate, above the Required Local Effort in FY-17, as a Supplemental Appropriation to be used solely for the specified purpose of the reconstruction of the outdoor sports complex bleacher project, the amount of \$161,650.00, with the understanding of following conditions:

- The Grayson County School Board shall prepare, present and update annually, a 10-Year Capital Improvement Plan to the Board of Supervisors to allow the Board the opportunity to understand, provide input, and plan to assist the school system in their long-term capital outlay plan; and,
- The Grayson County School Board, inconsideration for the aggregate of the above RLE funding afforded the School System, the School Board agrees not to request any further unbudgeted requests for additional appropriations within Fiscal Year-17; and,
- The School Board agrees to pay fifty percent (50%) of the anticipated outdoor sports complex bleacher project anticipated to be up to \$370,000.00 within their FY-17 Budget, and the Board of Supervisors shall contribute 50% toward the project not to exceed \$185,000 total over the course of FY-16 and FY-17 or whichever is less. The Board of Supervisors shall authorize the payment, within this Fiscal Year, the engineering services incurred as due diligence for this project and this amount shall be credited toward the Board of Supervisors 50% cost share. The School Board shall enjoy the benefit of cost savings measures to date. Moving forward, the cost saving measures shall be enjoyed equally or by the party in which the cost saving measure(s) was obtained and the value of the savings shall be credited to the project; and,
- The Board of Supervisors shall advise the Treasurer of Grayson County to set up a Fund known as the Public School's Capital Projects Fund for FY-17 and beyond for the purpose of allowing the School Board to carry over funds; and,
- The Board of Supervisors shall allow the School Board to carry over \$115,000.00 from FY-16 to FY-17 to afford the full requested budget amount of \$5,828,697.48 in Local Funding, and any less than \$115,000.00 carried over shall be subtracted from the School Board's FY-17 Local Funding appropriation, and any amount above the \$115,000.00 shall be deposited into the Public School's Capital Projects Fund; and.
- The Board of Supervisors shall develop a Memorandum of Understanding in concert with the School Board for the structure of the Public School's Capital Projects Fund, and said MOU shall be adopted by both Boards prior to any monies being appropriated from this Fund. It is the understanding that this Fund is being established for the purpose of cost-sharing on qualified capital projects approved within the 'to be developed' 10-Year Capital Plan with a 50/50 approach.

For a total FY-17 County Funding above RLE Appropriation of \$1,630,931.48;

And,

For a grand total FY-17 overall Budget Appropriation of \$20,240,623.00 (not including debt service).

Mr. Sweet then turned the floor over to Kelly Wilmore, Superintendent of Grayson County Schools. Mr. Wilmore noted that it would be hard and several cuts would have to be made but they will do the best they can.

Glen E. Rosenbaum made the motion that we adopt this for the School Board; duly seconded by John S. Fant. Motion carried 5-0. Mr. Sweet wanted to clarify that the motion the board adopted is what was showing on the screen (listed below) along with all the conditions (listed above) and all members stated yes.

Move to approve and categorically appropriate as presented, on a semi-annually basis, the Grayson County School Board FY-17 Budget based on an ADM of 1,560.35 in the amount of:

- \$4,197,766.00 County Funds as the Local Required Effort;
- \$11,110,896.00 Total State Funds;
- \$2,376,376.18 Total Federal Funds;
- \$686,654.00 Other Funds;
- \$1,424,656.65 Above RLE County Funding Operations;
- \$44,624.83 Above RLE County Funding Debt Service
- \$238,000.00 School Food (Student Collection)
- \$161,650.00 Bleacher Project

For a total of \$20,240,623.00

IN RE: AMEND AGENDA

Kenneth R. Belton made the motion to amend the agenda to add the Grayson County School's new light system by Musco; duly seconded by Glen E. Rosenbaum. Motion carried 5-0.

John S. Fant made the motion to authorize Jonathan D. Sweet to sign the lease agreement so the School can proceed with the lights; duly seconded by Michael S. Hash. Motion carried 5-0.

IN RE: PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED GRAYSON COUNTY STATE SECONDARY SYSTEM

Glen E. Rosenbaum made the motion to open the public hearing; duly seconded by John S. Fant. Motion carried 5-0.

Mr. Jeff Russell, Wytheville Residency Administrator for VDOT, spoke regarding the Secondary System Construction program Estimated Allocations (listed below) and the Secondary System Construction Program (in dollars) (listed below). Mr. Russell noted there is \$2,857,432 in the current Six (6) Year Plan but cautioned that could change year by year.

Secondary System Grayson County Construction Program Estimated Allocations

Fund	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
CTB Formula - Unpaved State	\$301,652	\$355,699	\$409,174	\$393,249	\$0	\$0	\$1,459,774
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$48,892	\$48,892	\$48,892	\$48,892	\$48,892	\$48,892	\$293,352
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$0	\$0	\$0	\$0	\$552,153	\$552,153	\$1,104,306
Total	\$350,544	\$404,591	\$458,066	\$442,141	\$601,045	\$601,045	\$2,857,432
	Board Approval Dat	e:					
	Residency Admini	strator			Date		
	County Administra	itor			Date		

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District Bristol

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

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	HIDDEN VALLEY RD.	PE RW	\$0							\$0	so	100	
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	ROUTE 21 END STATE MAINTENANCE	Total	\$220,000	\$220,000	Sa	so	sa		so	so	so	so	
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104895 STATE	0708038P49 RTE 708- RECONSTRUCT &	RW CON	\$400,000	\$128,124 \$0		\$271,876 \$0	\$0 \$0		\$0 \$0	\$0: \$0:	S0 S0	\$0 Reconstr \$0 16004	ruction w/o Added Capacity
	ROUTE 601 (NORTHERN	Total	\$400,000	\$128,124	\$271,876	\$271,876	so		so	so	so	S.3	
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STATE	RTE 631- RECONSTRUCT &	CON			so		\$0		so	so	so	so	\$0 16004
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Rt.0668	BIG RIDGE ROAD	PE		50		\top		pose					
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105896 STATE	0635038P61 RECONSTRUCT AND SURFACE	AW CON	\$0 \$206,447	SO SO			50 50	50 50	\$206,447 \$0	50 50	50 50	so so	Reconstruction w/o Added Capacity
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105897	0634038P62	RW	50	\$0			50	so	\$90,188	\$51,744	so so		Reconstruction w/o Added Capacity
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RI.0717 -17376	CHURCH VIEW 0717038771	PE RW	5	10	50		50	80	\$0	\$37,500	so	\$0	Reconstruction w/o Added Capacity
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-17378	SPENCERS BRANCH RD. 0797038773	PE RW		50	so		\$0	50	\$0	so	\$315,000	\$0	
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Rt.0634 GF	RINDERS MILL ROAD	PE	\$0									
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	econstruct and surface treat non-	CON	\$120,000	so		50	so	\$0	\$0	\$0	\$0	16004
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T- 07	708038	ЯW	\$0	\$0		\$0	50	\$0	\$0	50	\$82,987	Reconstruction w/o Added Capacity
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Speakers for the Public Hearing:

- David Rutherford of Little River Road, Galax spoke requesting paving after the bridge on Little River Road.
- Sandy Troth of Churchview Ln, Fries spoke thanking Mr. Russell for putting Churchview Ln on the plan.

Brenda R. Sutherland closed the public hearing. Jonathan D. Sweet read the Resolutions (listed below).

RESOLUTION IN SUPPORT VIRGINIA DEPARTMENT OF TRANSPORTATION'S SECONDARY SIX-YEAR ROAD PLAN

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (17/18 through 2021/22) as well as the Construction Priority List (2017/2018) on May 12th, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Jeff Russell, Wytheville Residency Administrator, of the Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2017/18 through 2021/22) and the Construction Priority List (2017/18) for Grayson County, Virginia.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Grayson County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2017/18 through

2021/22) and Construction Priority List (2017/18) are hereby approved as presented at the public hearing.

Adopted this 16^h day of May, 2016, in Grayson County, Virginia.

Ву:	Brenda R. Sutherland Chairman Grayson County Board of Supervisors
ATTEST:	
By: Jonathan D. Sweet, Clerk Grayson County Board of Supervisors	

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether Route 634 from 1.6 mi east 637, Englewood to .1 mi west Route 94 should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 16th day of May, 2016 in Grayson County, Virginia.

Recorded Vote	A Copy Teste:
Moved by:	Signed:
Seconded by:	Printed Name:
Yeas:	Title:
Nays:	

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether Route 634 from 1.6 mi east 637, Englewood to .1 mile west Route 94 should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 16th day of May, 2016 in Grayson County, Virginia.

Recorded Vote	A Copy Teste:
Moved by:	Signed:
Seconded by:	Printed Name:
Yeas:	Title:
Nays:	

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether Route 736 from Route 16 South to Route 16 North should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way

and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 16th day of May, 2016 in Grayson County, Virginia.

Recorded Vote	A Copy Teste:
Moved by:	Signed:
Seconded by:	Printed Name:
Yeas:	Title:
Nays:	

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether Route 629 from 1.05 mi west Route 628 to .27 mi west 626, Old Baywood Road should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 16th day of May, 2016 in Grayson County, Virginia.

A Copy Teste:
Signed:
Printed Name:
Title:

Glen E. Rosenbaum made the motion to accept; duly seconded by Kenneth R. Belton. Roll call vote as follows: Michael S. Hash – Aye; Glen E. Rosenbaum – Aye; Kenneth R. Belton – Aye; John S. Fant – Aye; Brenda R. Sutherland – Aye. Motion carried 5-0.

IN RE: GRAYSON COUNTY FY-17 BUDGET WORK SESSION - FINAL BUDGET REVIEW

Jonathan D. Sweet showed the CIP (listed below), highlighting #23 for the bleacher project (which will not be \$161,000) and the other FY-17 projects as well.

Grayson County Board of Supervisors' Five (5) Year - Capital Improvement Program

The Grayson County Board of Supervisors' Capital Improvement Program (CIP) is an instrument for prioritizing capital expenditures and a means of appropriate planning for the funding of facilities, equipment, vehicles and such, with a unit cost greater than \$24,900 or a project cost greater than \$34,900 over the next five (5) fiscal years.

- A. The CIP shall serve as a county-wide financial planning tool for capital projects and will be adopted as an addendum to the County's Annual Budget.
- B. The instrument will be applicably used for the purposes of:
 - 1. Identifying appropriate funding options such as grants and other leveraged resources.
 - 2. Prioritizing projects in which to fund
 - 3. Scheduling the onset of capital projects
- C. The CIP will be developed by the County Administrator and presented to the Board of Supervisors for formal adoption.

- D. All projects that do not meet the CIP criteria are to be funded through the applicable department's annual budget appropriation and shall not be funded through the CIP.
- E. All projects that do not meet the CIP criteria are to be funded through the applicable department's annual budget appropriation and shall not be funded through the CIP.
- Completed Slated Contingent
- F. Whenever possible, CIP projects shall be funded wholly or in part by non-debt sources (e.g., grants, donations, reallocation of unanticipated revenues, etc.) and/or offset through the department's annual budget appropriation.
- G. The CIP may be adopted with the direction to proceed with specified projects and serve as approval to advance with the applicable procurement processes.
- H. The CIP plan shall consist of, at minimum, the project name, priority ranking, estimated cost, plan for funding, date to be engaged (include phases when a phased approach is applicable), brief description of project and justification/purpose of said project.

Program Adopted: June 15th, 2013

Attest: Clerk, Grayson County Board of Supervisors

Grayson County Board of Supervisors' Five (5) Year - Capital Improvement Plan (FY 2016 - FY 2021)

Project	*Est. Cost	**Financing Plan	*Time	e Table Des	scription
Purpose					
1. Water Meter	PI - \$80k	To identify and pursue grant and	Phase I – Fall	To replace failing	Current water meters are
Replacement Project	<u> PII - \$80k</u>	loan opportunities to fund the	of 2013	and obsolete	failing and parts are no longer
	\$160,000	cost of each phase and fund the	(COMPLETED)	county water	available. Note: Current
(Water Dept.)		remaining expense of project		meters in	meters do not meet the new
		through an allocation from the	Phase II – Fall	Fairview and	code requirements (lead
		CIP Fund and/or budget	of 2014	Oldtown	components). Utilize this
		appropriately for debt service	(COMPLETED		opportunity to incorporate
		(Ex: SERCAP Grant and Loan	12/2014)		technology in meter reading.
2012		Programs)			Greater revenue capture based
					on lower reading tolerances
2. Courtroom	PI - \$5,000	To use courthouse maintenance	FY - 2014	To make FF&E	To make needed FF&E repairs,
Renovation Project	PII- <u>\$20k</u>	monies and/or a CIP allocation	(Phase I –	improvements to	replacement & improvements
	\$25,000	to fund the cost of the project	(COMPLETED	the Circuit Court	that have resulted from
(Court Services)			<mark>12/2013)</mark>	Room and Judge's	neglect within the Circuit Court
2012			(Phase II –	Chambers	room and the Judge's
			TBD)		chambers

3. Pedestrian Walking Trail Phase II (Community Project)	\$199K - L <u>\$796K - G</u> \$995,000	To primarily utilize Transportation Enhancement Act funding at 80% and match the remaining w/ in-kind contributions and a CIP allocation	FY - 2016	To complete Phase II of the Pedestrian Bike Trail	Completing the trail will satisfy the VDOT grant and provide safe thoroughfare to our recreation park, enhance the beauty of the town and expand recreational opportunities
Grayson County Shooting Range (County Partnership Project)	\$150,000	\$25,000 – NRA Grant \$100,000 – DGIF Grant \$25,000 – Local Match (CIP Fund)	FY - 2016	To site and develop a public shooting range for community use	To provide the public and various organizations in the community with a safe location to practice or qualify with their weapons, conduct educational courses and classes, host competitions, etc.
5.County Phone System Replacement Project (Maintenance Dept.)	\$43,860.00 (Grant Funded)	To make application for a VDEM grant to cover much of the cost of the project and use an allocation from the CIP Fund to match grant or execute project if VDEM funding is not available.	FY - 2014 (COMPLETED 06/2014)	To replace the entire county courthouse phone system	To replace and upgrade the county's obsolete phone system (equipment) with greater integration and features for ease of use w/potential for cost savings
5. Courthouse ADA Upgrade Project (Elevator) (Courthouse)	\$177K	To fund the cost of the purchase through an allocation from the CIP Fund	FY – 2015 (COMPLETED 03/2015)	To install an elevator within the courthouse to serve the citizens in accessing all 3 floors of the courthouse	To install an elevator within the courthouse to safely access all three floors, enhance ADA accessibility and provide convenience for our citizens and courthouse patrons.
G. Softball Field Improvements and Walking Track (Parks & Rec. Dept.)	\$169K - G \$48K - L \$217,000	To fund the cost of the project with a Recreational Trails Program Grant (78%) and match it at 22% with an appropriation from the CIP Fund	FY - 2016	The two new fields currently are without any restroom facilities, and port-a-johns are being temporarily used	To install much needed restroom facilities to replace port-a-johns and offer additional ADA compliant trails for the use by the general public
Compactor Trucks (Public Works Dept.)	\$150,000	To fund the cost of the purchase through an allocation from the CIP Fund	FY – 2015 (COMPLETED 02/2015)	To purchase compactor truck to replace current ton trucks	To replace aging equipment for increased reliability and safety, and reduction in cost and time of maintenance
Public Works)	\$30,000	To fund the cost of the project through an allocation from the CIP Fund	FY – 2015 Discontinued [As a result of Item 7., this project is no longer needed]	To construct a transfer station upon the grounds of the public works facility	To establish a transfer station to allow for the transfer of solid waste from smaller ton trucks to a compactor truck(s) in order to reduce trips to the landfill and save fuel costs, wear and tear on equipment, wasted man hrs, risk management, etc.
8. Transfer Station (Public Works) 2013	\$30,000	To fund the cost of the project through an allocation from the CIP Fund	FY – 2015 Discontinued [As a result of Item 7., this project is no longer needed]	To construct a transfer station upon the grounds of the public works facility	To establish a transfer station to allow for the transfer of solid waste from smaller ton trucks to a compactor truck(s) in order to reduce trips to the landfill and save fuel costs, wear and tear on equipment, wasted man hrs, risk

management, etc.

9. ACO Vehicle (Animal Control)	\$30,000	To fund the cost of the purchase through an allocation from the CIP Fund	FY - 18	To purchase an ACO Vehicle	To replace aging equipment
Inspections Vehicle (Building Official)	\$25,000	To fund the cost of the purchase through an allocation from the CIP Fund	FY - 2015 (COMPLETED 08/2014)	To purchase an inspections vehicle	To replace aging equipment
10. Recreation Park Lighting Replacement Project (Parks & Rec. Park	PI - \$170K PII - \$170K \$340,000	To fund the cost of each phase of the project through two separate allocations from the CIP Fund	FY-16&20 Phase I – Spring of 2017 (3 and 4) Phase II – Spring of 2020 (1 and 2)	To erect new on fields 3 and 4 and replace the polls and lighting at the Grayson County Rec. Park on fields 1 and 2	To erect new and replace the outdoor polls and lighting due to the age and condition of the structures for evening play. Note: We have already experienced one poll to fall due to age and condition
11. Courthouse Roof Replacement Project (Maintenance Dept.)	\$80,000	To fund the cost of the project through an allocation from the CIP Fund	FY -18	To replace the three (3) remaining portions of the courthouse	To replace the aging and leaking roof system that was not accommodated during our previous renovation project
12. Softball Field Improvements (Parks & Rec. Dept.) 2013	\$45,000	To fund the cost of the project through an allocation from the CIP Fund	FY -17	To construct and install concession stands, press box at the new ball fields	The addition of concession stands will yield opportunity for commerce and enhance the offerings along with a press box for regional events
13. Security Fencing Project at Public Works Facility (Public Works Dept.) 2013	\$25,000	To fund the cost of the project through an allocation from the CIP Fund	FY −16	To enclose the public works property with security fencing	To enclose the public works property with security fencing to secure the premises for safety, liability and security
14. Courthouse Parking Lot Expansion & Paving Project (Maint.Dept.)	\$135,000	To fund the cost of the project through an allocation from the CIP Fund	FY -18	To resurface the courthouse parking lot	To repave the parking lot of the courthouse to make proper repairs and corrections
15. Pool Repair Project (Parks & Rec. Dept.)	\$40,000	To fund the cost of the project through an allocation from the CIP Fund	FY -18	To make necessary repairs to the pool	Replace and repair pool components such as filter system due to age and life span of the equipment
16. Tennis Court Repair Project (Parks & Rec. Dept.)	\$30,000	To fund the cost of the project through an allocation from the CIP Fund	FY -18	To make necessary repairs to the tennis courts	Install a new topcoat surface to allow for continued and expanded use
17. Roll-off Tractor Purchase (Public Works Dept.)	\$75,000	To fund the cost of the purchase through an allocation from the CIP Fund	FY -18	To purchase a tractor trailer for use in the Public Works Dept.	To allow Public Works the capabilities to haul recyclables and off-set freight charges
18. Library Carpet Replacement Project (Community Library)	\$35,000	To fund the cost of the purchase in part through an allocation from the CIP Fund	FY -17	To replace the carpet in the community library facility	To remove and replace the worn out carpet in the library facility with new carpeting
19. Community Center / Wellness Center Project (Community Partnership) 2013	\$100,000 \$50K Cnty \$50K Twn \$100,000	To fund a portion of the project through an allocation from the CIP Fund; secure available grant funding, Town(s) partnership, business community, private capital raise, etc. (Breakdown TBD)	FY-17	To retrofit facility for the placement and operation of a wellness center	To develop partnerships to pursue various funding sources to assist with retrofitting a facility for a privately ran wellness center operation with Grayson County.

20. 4x4 Utility Truck (PSA & Maintenance)	\$45,000	To fund the cost of the purchase through an allocation from the CIP Fund	FY – 17	To purchase a utility truck to replace current truck	To replace aging equipment for increased reliability/safety & and reduction in cost and time of maintenance.
21. Grayson County Agriculture & Education Center	\$45,000	To fund the cost of the renovations through an allocation from the CIP Fund	FY-17	To fund renovations of the former Sheriff's facility for the purpose of housing the Grayson County Ag. & Ed. Center	To collocate ag-centric for- profit, non-profit, governmental, quasi- governmental and educational organizations to foster synergies to advance agribusiness, agri-education, workforce development and economic and community development
22. Mobile Industrial Shredder (Public Works)	\$100,000	To fund the cost of the purchase through an allocation from the CIP Fund	FY-21	To purchase a mobile industrial shredder	The equipment would be used for commercial purposes to shred paper on-site at area businesses and value-add process collected paper within our recycling program
23. Outdoor Field Bleacher Project (G.C. Public Schools)	\$162K (FY-17) \$23K (FY-16) Total: \$185k	To fund the cost of the project through an allocation from the CIP Fund	FY-17	To construct new bleachers at the football field	To replace the bleachers that have been condemned and removed to allow for use of the football field for various school sports and functions
24. Compactor Truck (Public Works)	\$175,000	To fund the cost of the purchase through an allocation from the CIP Fund	FY-19	To purchase compactor truck to replace current ton truck	To replace aging equipment for increased reliability and safety, and reduction in cost and time of maintenance
25. Courthouse Ductal Heater Project (Courthouse) 2016	\$30,000	To fund the cost of the project through an allocation from the CIP Fund	FY-18	To purchase and install ductal heaters in the courthouse	To assist with the heating of the courthouse and to extend the life and quality of function of the courthouse boiler
26. Voting Equipment (Gen. Registrar)2016	\$200,000 (Potential grant funding)	To fund the cost of the purchase through an allocation from the CIP Fund	FY-20	To replace the voting machine equipment	[GRLIST] SB190 DRE bill Legislatively driven – Mandate requiring new voting

Total Remaining: Program)

\$1,525,000.

(*Estimated and/or Projected)

(**Funding Plan is subject to B.1 &E. of the adopted

Total Project Cost for FY-17:

\$397,000.

Grants and other sources of funding: \$50,000. **FY-17 County Budgeted: \$0.**

FY-17 CIP Budgeted: \$0.

Transferred from CIP Fund: \$347,000.

\$397,000. Total:

Current CIP Fund Balance: \$713,630.

+ \$0.0 (Anticipated carryover will be applied to cover Bleacher **Estimated to be Carryover/Transferred:**

Project Eng. Invoice (FY-16)

Total: \$713,630. FY-17 CIP Budgeted + \$0 \$713,630. **Project Encumbrances** <u>- \$100,000.</u> \$613,630.

\$447,000.

(Total to be Transferred Out in FY 16-17)
Anticipated Remaining CIP Balance \$266,630. (Note: FY-18 Projects' Cost \$420,000.)

FY-17 CIP Adopted:	Attest		
Clerk, Grayson County Board of	Supervisors		

A discussion then took place regarding carry-over working this year with the Board members concerned on how long we can go without more adjustments.

IN RE: EXECUTIVE SESSION

None

IN RE: ADJOURN

Glen E. Rosenbaum made the motion to cancel the budget adoption meeting that's scheduled for May 24, 2016 and make an action item to approve the budget at the regular meeting on June 9, 2016; duly seconded by Brenda R. Sutherland. Motion carried 5-0.

John S. Fant made the motion to adjourn; duly seconded by Michael S. Hash. Motion carried 5-0.